



Community Assessment Agenda - Template

1:00pm – 2:00pm	Tour
2:00pm – 3:00pm	Meeting
3:00pm – 4:00pm	Meeting
4:00pm – 5:00pm	Meeting
5:30pm – 6:30pm	Dinner
7:00pm – 8:30pm	Open Meeting in Town Hall format

Meetings should be scheduled with representatives of the following:

- ***Municipal departments (elected officials, city managers, community development departments, treasurers, demolition/code enforcement, building/inspections, etc.)***
- ***CDCs (Community Development Corporations) and/or local nonprofit organizations***
- ***Community groups (neighborhood associations, block clubs, faith-based institutions, school board)***
- ***Business owners, chambers of commerce, DDA and/or Main Street Organizations***
- ***Property owners and/or local private developers***
- ***Other community stakeholders and leaders***

The goals of the community assessments are:

1. ***To help small, rural communities to choose their own destinies and determine how to get there;***
2. ***To aid in the assessment or re-assessment of community assets in a changed economic landscape; and***
3. ***To provide suggestions, tools, and references for economic development success.***

Questions to be asked:

1. ***What are the major problems and challenges in your community?***
2. ***What are the major strengths and assets in your community?***
3. ***What projects would you like to see accomplished in your community in the short term?***
4. ***What projects would you like to see accomplished in your community in the long term?***